



THE BOARD OF THE ARTS UNIVERSITY BOURNEMOUTH HIGHER EDUCATION CORPORATION

TERMS OF REFERENCE AND CONSTITUTION: SEARCH & GOVERNANCE COMMITTEE

1. Establishment

The Search and Governance Committee has been established under Article 5(5) of the Articles of Government.

2. Constitution

- (a) The Committee will comprise not less than **five** members usually consisting of:
- the Chair of the Board who will act as Chair of the Committee;
 - the Vice Chair of the Board;
 - the Principal and Vice-Chancellor;
 - the Committee Chairs;
- (b) Relevant members of the University Executive will attend the Committee by invitation of the Chair.

3. Terms of Reference

- (a) To advise the governing body on the operation and effective discharge of the University's responsibility for corporate governance and the appropriate delegation of the Board's authority;
- (b) To advise the governing body on proposed changes to its Instrument, Articles of Government and Standing Orders;
- (c) To make recommendations to the governing body in respect of the process for the appointment of a Principal and Vice-Chancellor or acting Principal and Vice Chancellor, and for the appointment of a Deputy Vice Chancellor; and for the appointment of a Chief Operating Officer;
- (d) To make recommendation to the governing body in respect of the appointment of:
- Independent Governors to be elected by the Board;
 - Co-opted Governors to the Board;
 - Non-Governor Members of Committees of the Board;
- (e) To review and monitor the membership needs of the; Board and its Committees and to solicit, receive and review the names of potential members;
- (f) To advise the Board on the appointment of Board representatives on other bodies;

- (g) To advise the Board on the establishment, terms of reference, composition, membership and disestablishment of any such Committees;
- (h) To monitor and report to the Board on the effective operation of the Board's Committees and time or task-limited working groups;
- (i) To recommend to the Board, as appropriate, the establishment, terms of reference and composition of any time or task-limited working groups deemed necessary to develop, advance or review the Committee's business;
- (j) To ensure in accordance with the Statement of Primary Responsibilities of the Board that equality and inclusivity is observed in this Committee's practices and that equal opportunities are promoted throughout the governance of the institution;
- (k) To consider any other matters referred to the Committee by the Board.

4. Frequency of Meetings

This Committee will normally meet at least **once** a year and more frequently as necessary.