



## WORK EQUIPMENT

Risk Assessment Number RA-00088

Assessor: Brian Wheatley      Assessed on: 07-Mar-2014      Approver: Brian Wheatley      Action Status: Live      Approved On: 27-May-2015

Details: This covers the use of numerous equipment such as hand tools, elec tools, office eqpt, access eqpt, moving eqpt, scissors, etc but, all are covered under regulation to ensure persons using any equipment are not harmed

**Hazards and Controls:**

Identified Risk				Residual Risk		
Item No.	Hazard Identification	Hazard Potential & Consequences	People at Risk	Risk	Control Measures	Residual Risk
1	Use of equipment Persons may hurt themselves or others if using equipment incorrectly or by not receiving sufficient and adequate training	Minor injuries In the main a minor injury could result from misuse of equipment, however, this is not to say something more serious could occur	Staff Students	Medium  12	All new equipment checked before being used for the first time to ensure it is safe Users should be shown how to use equipment safely and correctly All encouraged to report defects in equipment and to take it out of service, clearly noted with sign to say 'Do not Use'	Medium  6

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Title Risk Matrix  
 Risk Calculator Type 2-factor  
 Risk Rating = Probability x Consequence



	Unlikely	Possible	Likely	Highly likely	Certain
Minimal	1	2	3	4	5
Minor	2	4	6	8	10
Serious	3	6	9	12	15
Very Serious	4	8	12	16	20
Major	5	10	15	20	25

### Probabilities

Label	Description	Percentage
Unlikely	Unlikely	20%
Possible	Possible	40%
Likely	Likely	60%
Highly likely	Highly Likely	80%
Certain	Certain	100%

### Consequences

Label	Description	Percentage
Minimal	Minimal	5
Minor	Minor	10
Serious	Serious	15
Very Serious	Very Serious	20
Major	Major	25

### Rating Categories

Label	Description	Colour	Threshold
Low	Appropriate control measures are in place with little risk of an incident occurring. Activities should be monitored to ensure control measures remain appropriate.	Green	1
Medium	Activities may be undertaken but closely monitored. Additional control measures should be considered and implemented whenever possible.	Yellow	6
High	Additional control measures must be implemented and the activity reassessed. If it is not possible to implement additional controls the activity should not be undertaken.	Red	15



# External Affairs

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### Actions Arising

Number	Type	Status	Assigned to / Location	Summary
CM-000255	Corrective Action	Overdue ( )		All new equipment checked before being used for the first time to ensure it is safe
CM-000256	Corrective Action	Overdue ( )		Users should be shown how to use equipment safely and correctly
CM-000257	Corrective Action	Overdue ( )		All encouraged to report defects in equipment and to take it out of service, clearly noted with sign to say 'Do not Use'