

Please note that the former Arts University College at Bournemouth (AUCB) became the **Arts University Bournemouth (AUB)** on 13th December 2012.

All references in this document to AUCB, the University College or the Arts University College should be taken to refer to AUB, the University or the Arts University.



APPLICATION FORM

Student reference no. (Office use only)

MA Course pathway applying to

Full time

Part time

PERSONAL DETAILS

Surname

Forename(s)

Title

Mr

Mrs

Miss

Ms

Previous name if any

Male

Female

Date of birth

day

month

year

Age

Nationality

Country of birth

Country of permanent residence

Date of entry to the UK / EU (non UK / EU nationals only)

Permanent home address

Country

Postcode

Home telephone

Daytime telephone

Email (please print clearly)

Mobile phone

Contact address (if different from above)

Country

Postcode

Contact telephone

Email

HIGHER EDUCATION

University / College (current or last)

Dates from

to

Name of Institution

Address

Postcode

Contact / tutor name

Telephone / email

Qualification

Class of award

OTHER RELEVANT QUALIFICATIONS OR EXPERIENCE

Please give details of any paid or unpaid work experience, short courses or any other qualifications relevant to your application.

EMPLOYMENT (CURRENT OR LAST)

| | | | |
|--------------------------|------|--|----|
| Dates | from | | to |
| Name of employer/company | | | |
| Address | | | |
| Postcode | | | |
| Contact name | | | |
| Telephone/email/fax | | | |
| Nature of work | | | |

Employment (2)

| | | | |
|--------------------------|------|--|----|
| Dates | from | | to |
| Name of employer/company | | | |
| Address | | | |
| Postcode | | | |
| Contact name | | | |
| Telephone/email/fax | | | |
| Nature of work | | | |

FINANCIAL DETAILS

How do you propose to finance your postgraduate study? (please tick)

Personal Funds Parent / Guardian Sponsorship Government Scholarship

Other financial sources (please give details)

Details of funding institution or person (if applicable)

| | |
|-------------------------|--------------|
| Name | Contact name |
| Address | |
| Postcode | |
| Telephone / email / fax | |
| English language | |
| First Language | |

If English is not your first language please give IELTS or TOEFL score or name and grade of equivalent qualification.

Please enclose photocopies of all certificates showing your English language ability.

DISABILITY

| | |
|--------------------------|---|
| <input type="checkbox"/> | UCAS codes |
| <input type="checkbox"/> | 0. No disability |
| <input type="checkbox"/> | 1. You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder |
| <input type="checkbox"/> | 2. You are blind or have a serious visual impairment uncorrected by glasses |
| <input type="checkbox"/> | 3. You are deaf or have a serious hearing impairment |
| <input type="checkbox"/> | 4. You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy |
| <input type="checkbox"/> | 5. You have a mental health condition, such as depression, schizophrenia or anxiety disorder |
| <input type="checkbox"/> | 6. You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D |
| <input type="checkbox"/> | 7. You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches |
| <input type="checkbox"/> | 8. You have a disability, impairment or medical condition that is not listed above |
| <input type="checkbox"/> | 9. You have two or more impairments and/or disabling medical conditions |

REFEREE

Please provide details of a referee who has known your work professionally or academically e.g. your art tutor.

| | |
|---------------------------|----------|
| Name | Position |
| Organisation | |
| Address | |
| | Postcode |
| Telephone / email / fax | |
| Relationship to applicant | |

Please use the reference form to send to your referee. Once completed they must return it directly to Postgraduate Admissions.

ADDITIONAL INFORMATION

This information helps us to ensure that we effectively publicise our courses to potential applicants.

| | | | | |
|---|--------------------------|---|--------------------------|----|
| How did you find out about the MA course? (please tick) | <input type="checkbox"/> | Publication (which) | | |
| <input type="checkbox"/> Currently studying at the University College | <input type="checkbox"/> | Friends / colleagues studying at the University College | | |
| <input type="checkbox"/> University College website | <input type="checkbox"/> | Word of mouth | | |
| <input type="checkbox"/> Open Day | <input type="checkbox"/> | Prospectus / Directory | | |
| <input type="checkbox"/> British Council | <input type="checkbox"/> | Exhibition Fair | | |
| <input type="checkbox"/> Agent (which) | <input type="checkbox"/> | Other website (which) | | |
| I am enclosing a portfolio of work | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

'I declare that the information presented on this form is accurate'

Signature of applicant

Date

Data Protection Act – The information you give in your application may be used as follows: to enable your application to be considered by the University College and create an individual student record, to compile statistics for the University College and for government agencies, no statistical information that could identify you as an individual will be published.

Please list below any items you are submitting, CDRoms (Mac Compatible) etc. Giving details of the format of the item and any special instructions required to view the work. Ensure all items are labelled with your name.

| Item number | Date | Format | Title | Instructions |
|-------------|------|--------|-------|--------------|
| | | | | |
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We treat all work submitted with the greatest care and respect. However the University College cannot accept any responsibility for loss or damage of any of the work you submit. Please only submit images of your artwork as we cannot guarantee the security of original work. Please note that we do not return submitted portfolios.

Please return your completed application form to:

Postgraduate Admissions, The Arts University College at Bournemouth, Wallisdown, Poole, Dorset BH12 5HH UK

Email: pgadmissions@aucb.ac.uk

ADVICE

Full details of the MA Course pathways may be found on the Arts University College at Bournemouth website. If you would like to discuss your eligibility for admission or any other matter regarding your application you are welcome to email pgadmissions@aucb.ac.uk or phone either

Overseas Admissions on +44 (0)1202 363233

Home/EU Admissions on +44 (0)1202 363384

Please make a copy of your application form for reference in the event that the original is misplaced or lost in the post.

INFORMATION

To help the academic staff in considering your application please give as much information as possible.

CHECKLIST

Refer to the checklist before sending your application to ensure that you have all of the necessary documentation.

REFERENCE

Please complete the first section of the reference form and send the form to the referee named in your application. Your named referee should be your tutor from the University or College at which you have studied most recently, or, if this is not possible then a person of professional standing that has knowledge of your academic potential.

TIMING OF APPLICATION

There is no set deadline for your application although if you require a visa we recommend that you apply at least 2 months before the start of the course. Please note that the Halls accommodation is allocated at the end of May each year and we cannot guarantee a place if you apply after this date.

ENTRY REQUIREMENTS

Applicants will normally be in possession of a BA (Hons) degree in Arts, Design, Media or Performance graded at 2.1 or above. We will also consider applicants who do not have the above entry requirements who can demonstrate that they will be able to fulfil the objectives of the course of study and achieve the standard of the final award.

PROFICIENCY IN ENGLISH

The minimum English Language entry requirement is IELTS 6.0 or equivalent. However we would highly recommend that students have an IELTS score in the range of 6.5 or higher. Please enclose a certificate of competence with your form. However, if your English language level is not this high but you meet all other entry requirements you can be offered a conditional place and would be recommended to undertake a language pre-session course. If you do need to improve your English please ensure that you apply sufficiently early to allow time to meet your condition for the start of the MA course.

ACKNOWLEDGEMENT AND PROGRESS OF APPLICATION

You will receive an email from the Postgraduate Admissions acknowledging receipt of your application. You will then be contacted by the Course Leader to discuss your application and to arrange an interview or visit if it is necessary.

FINANCE

Please indicate on your application form how you propose to finance your studies. If you require a visa, you will also need to demonstrate to the UK Border Agency that you have sufficient funds to cover your living costs whilst you are in the UK. If you are applying for a bursary or other award, please do not wait for the outcome before sending in your application.

FEES

Please refer to the website for our current overseas and home fees and for any discounts that may be available.

DEPOSITS

All accepted students are required to pay a non-refundable one-term deposit. Full details including the deadline for payment will be sent to you on acceptance.

BURSARIES

A limited number of bursaries may be available which will be in the form of a fees waiver. For further details please refer to the website.

STUDY PROPOSAL

Please note that your study proposal is an important part of your application. If you need any assistance with the study proposal please contact the Postgraduate Admissions.

GENERAL

- A study proposal provides a detailed account of your intentions
- Your study proposal should be not more than 800 words
- State your intentions clearly
- Your study proposal should be word-processed.

INTRODUCTION

Briefly outline your study interests and what you wish to achieve.

Describe your recent work including contemporary and historical references, such as the artists or designers from the past to the present that influence your work.

INTENDED PROGRAMME OF STUDY

Explain clearly how you intend to develop your art-work and how you will inform this development through researching theory.

In other words: who and what influences your artwork?

EVALUATION OF WORK TO DATE

Describe the strengths and weaknesses in your artwork and how you intend to build on your strengths and how you could improve your weaknesses.

RESEARCH

Provide details of any research you have undertaken in order to develop your study proposal. This may include visits to museums and galleries, theatres and performances, libraries and other appropriate archives.

PERSONAL DEVELOPMENT

Provide a list of skills that you have achieved to date and identify those that you are intending to develop. For example: communication skills, I.T. skills, practical skills etc.

PORTFOLIO SUBMISSION

- You are asked to submit documentation of your work.
- This should be in the form of up to 20 images provided on CD / DVD Mac Compatible.
- List the items in your portfolio on the application form on page 4.

CHECKLIST

Please use this checklist to ensure that you have completed your application correctly. Failure to do so may delay your application. Please complete all forms in block capitals.

Your application must include the following items:

- A completed application form
- Your study proposal
- One confidential report should be sent to the referee named on your application form. Please ask your referee to complete the confidential report and forward it to the University College
- Copies of certificates showing your most recent examination results (if applicable)
- A completed portfolio

SUBMISSION

Please send your completed application to :

Postgraduate Admissions, The Arts University College at Bournemouth, Wallisdown, Poole, Dorset BH12 5HH UK

We will send an acknowledgment email to confirm your application. Please note that although we treat all work with the greatest care and respect the AUCB cannot accept any responsibility for loss or damage of any of the work you submit.

WHAT HAPPENS NEXT?

You may be offered a place on the strength of your application or if you are in the UK you may be offered a date for an interview.

However, we recognise that it may not be possible for you to attend an interview at the University College or at one of the education fairs that are represented each year in various countries. In such cases your suitability for a place will be assessed your application form, study proposal, portfolio of art work, reference and academic qualifications. We may also undertake a telephone interview.

We try to process applications within one month of receipt however if you have any concerns please contact Postgraduate Admissions on pgadmissions@aucb.ac.uk.