

Departments and Resources



There are many different resources and departments at AUB that can help you throughout your studies with any issues to do with your course and personal life. This summary table provides details on where you can find them and what help they can provide you.

Who?	Where?	What?
School of Art, Design and Architecture	West Building, 1st Floor	For students in the School of Art, Design and Architecture: your first point of contact after your course team for matters relating to your course. Go here for inquiries about your attendance, marks and units. Email soada@aub.ac.uk
Faith and Reflection	Talbot House, Bournemouth University Talbot Campus	For students of faith (or no faith) to go for confidential support, guidance, or a cup of tea and a chat. You can contact Faith and Reflection on +44 (0) 1202 965383 .
English for Academic Purposes (EAP)	Students Services Building	Provide 1-on-1 support for your English Language and study skills in relation to your course project work. EAP also run regular lunchtime and evening sessions to help improve your study skills in general. Find out more on your 'MyAUB' portal after enrolment or email eap@aub.ac.uk
Finance	South House, Ground Floor	For inquiries about your fees and other payments to AUB, such as for course materials, trips and library fines. Most payments can be made online through the payment gateway or store . Please email income@aub.ac.uk
School of Media and Performance	North Building, 2nd Floor	For students in the School of Media and Performance: your first point of contact after your course team for matters relating to your course, (e.g. attendance, marks and units). Email somp@aub.ac.uk
Prep – HE Office	B Block	For Foundation Diploma or IFD students: your first point of contact for matter relating to your course. Go here for inquiries about your attendance, marks and units. Email foundation@aub.ac.uk or call +44 (0) 1202 363323 .
Registry & Planning	South House, Ground Floor	Registry & Planning can provide you with a letter to confirm your study here at AUB and help you complete any official documentation you require. The team will help you with queries about your enrolment, assessment and results; as well as advice on intermission, transfer or withdrawal from your course. Email studentrecords@aub.ac.uk
Short Courses	South House, Ground Floor	Provide short evening and weekend courses to supplement your study on your main course. Find out more on our website or email shortcourses@aub.ac.uk or call +44 (0) 1202 363222 .
Student Services	Student Services Building	Come here for matters regarding your well-being, mental health and money matters including accommodation. They can offer counselling and support for a broad range of issues so do not be afraid to ask. All matters are dealt with confidentially and impartially. Email studentadvice@aub.ac.uk or call +44 (0) 1202 3633780 , or follow on Twitter @AUBSupport .
Students' Union (AUBSU)	Student Services Building	Apply here for an NUS student discount card. Also, if you have any issues or want your voice heard, the SU will represent you and your opinion and search for ways to improve the student experience at AUB. Email studentunion@aub.ac.uk or call +44 (0) 1202 363345