

## Disability Disclosure Agreement

By disclosing your disability to the Arts University Bournemouth, you gain access to the professional, confidential services that Student Services can provide. The term 'disability' refers to mobility difficulties, mental health difficulties, autism/Asperger's syndrome, chronic fatigue syndrome/ME, visual/hearing impairment, learning difficulties such as dyslexia and dyspraxia, as well as medical conditions such as epilepsy or asthma.

The information you provide will be treated confidentially and will only be shared with others with your permission unless, in exceptional circumstances, direct action needs to be taken to safeguard your health and/or that of others. You would be informed if such action were necessary.

**Please provide evidence of all disabilities you disclose** (eg. educational psychologist's report / letter of diagnosis from a medical specialist or GP)

<b>First name:</b>	<input style="width: 90%;" type="text"/>	<b>AUB student number:</b>	<input style="width: 90%;" type="text"/>
<b>Surname:</b>	<input style="width: 95%;" type="text"/>		
<b>Telephone:</b>	<input style="width: 80%;" type="text"/>	<b>Mobile:</b>	<input style="width: 80%;" type="text"/>
<b>Email:</b>	<input style="width: 95%;" type="text"/>		
<b>Course:</b>	<input style="width: 95%;" type="text"/>	<b>Year:</b>	<input style="width: 40%;" type="text"/>

**Please describe the nature of your disability/additional needs and detail the support you require:**

**I consent for this information to be shared with (please tick all that apply):**

- |                                           |                                                     |
|-------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Course Team      | <input type="checkbox"/> Halls of Residence Officer |
| <input type="checkbox"/> Student Services | <input type="checkbox"/> Other appropriate staff    |
| <input type="checkbox"/> Library          |                                                     |

**Data Protection Statement:** The Information which you enter on this form will be processed in accordance with the Data Protection Act 1998. It will only be processed by the Arts University Bournemouth for the original purpose for which you gave the information. Information may be passed to third parties for relevant and legitimate purposes (e.g. relevant anonymous statistical data may be passed to examination boards, validating bodies, local authorities and other government agencies as required). The University may also use this information to advise you of support services and products. The University's Data Protection Policy is published on our website, or can be obtained from the Academic Registry or the Library. This form will be retained in a confidential file within Student Services.

The Arts University Bournemouth is committed to the provision of a working and learning environment founded on dignity, respect and equity where unfair discrimination of any kind is treated with the utmost seriousness. It has developed and implemented an Equalities Strategy and Action Plan to guide its work in this area. All the University's policies and practices are designed to meet the principles of dignity, respect and fairness, and take account of the commitments set out in the Equalities Strategy 2012 – 2015 'Diversity Enhancing Creativity'.

Please return this form by:

- pressing the submit button
- saving the PDF file and attaching to an email to [bgilbert@aub.ac.uk](mailto:bgilbert@aub.ac.uk)
- print and post to Student Services, Arts University Bournemouth, Poole BH12 5HH