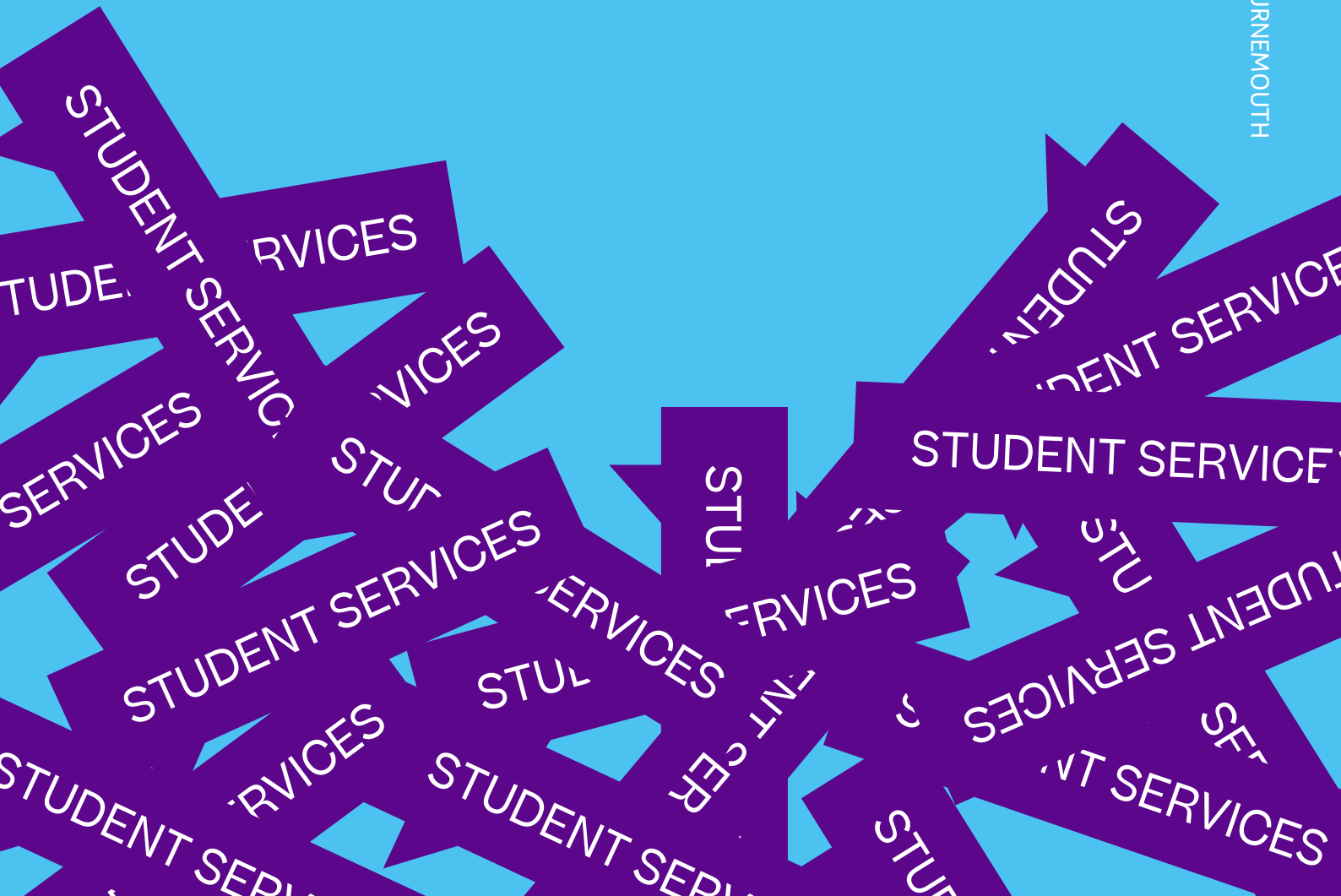


ACCOMMODATION

# Arts University Bournemouth Halls of Residence

2020/21

ARTS UNIVERSITY BOURNEMOUTH



# Regulations & Reporting

To keep yourself and others safe, please familiarise yourself with the AUB Halls Terms & Conditions, as well as AUB's Regulations and Policies, for a good understanding on how we operate as a community.

# Regulations

## AUB Halls of Residence Regulations

The AUB Halls T&Cs and residence agreement, which are readily available on the AUB Accommodation webpages, form part of the AUB Halls of Residence Regulations covering your accommodation, together with these Induction Guidelines, and other AUB policies.

Any breach of the AUB Halls of Residence Regulations may result in disciplinary action. This could result in a fine or, in serious situations, could result in you being evicted.

## AUB Student Disciplinary Procedure

Misconduct in halls and/or any breach of AUB policies will be dealt with according to AUB's Student Disciplinary Procedure. Disciplinary offences are characterised as minor or serious; different procedures are followed and different penalties may apply, depending on the category of offence.

In applying the Student Disciplinary Procedure to incidents relating to University accommodation, the Senior Student Services Officer will fulfil the functions of the Course Leader, and the Head of Academic and Student Services will fulfil the functions of the Dean of Faculty. Your Course Leader will also be notified of any penalty imposed.

If the disciplinary procedure results in eviction, the Head of Academic and Student Services will serve a notice to quit, giving 4 weeks' notice for you to vacate your room in halls. Any deposit or overpayment of rent due after the notice period will be refunded minus the cost of any fines and/or costs.

## Conduct in Halls

The Arts University Bournemouth requires ALL students to conduct themselves at all times in a responsible and proper manner towards other students, guests, AUB staff and representatives. When in University accommodation, you are responsible for the behaviour of your invited guests, and will be liable for the cost of any damage they may do and breaches of AUB Halls or Residence Regulations.

You are responsible for keeping your studio clean. Studios are inspected on a regular basis and the University reserves the right to take action should cleaning standards fall below acceptable levels; this may result in liability for any cleaning costs incurred by AUB. You should ensure that nothing in your studio poses a risk to fellow residents, visitors, AUB staff and/or its representatives.

A representative of AUB has the right of access to residents' studios at all reasonable times. Prior notice will be given, other than in emergencies and please note that random health and safety checks will take place throughout the year.

# Reporting

## Fault Reporting

You are responsible for reporting any faults or damage to halls staff and are recommended to do so via the “MyHalls” App. Once you have arrived, you will be invited to join by Derwent FM Ltd who manage Campus Halls.

Please note that in reporting a fault, you are giving permission for a member of halls staff to enter your flat to undertake repairs. If do not wish to give permission, please make this clear at the time of reporting the fault.

## Damage Charges

You will be required to reimburse AUB for the reasonable cost of making good any loss, breakage or damages arising from any breach of the AUB Halls of Residence Regulations. These costs will be deducted from your deposit and will be detailed to you in a statement. If you consider that AUB has not applied charges in accordance with the AUB Halls of Residence Regulations, please contact Student Services.

## Codes of Practice

Arts University Bournemouth complies with the UUK/Guild HE and ANUK codes of practice for student accommodation. The UUK/Guild HE and ANUK codes were developed specifically for educational establishments. Members of the Code are independently audited to ensure that halls of residence meet specified standards.

More information on the Codes can be found at: [uukcode.info](http://uukcode.info) and [anuk.org.uk](http://anuk.org.uk)

## Complaints

If you are unhappy with any aspect of living in halls of residence, please contact the halls staff in the first instance. If this does not result in a satisfactory conclusion, you are entitled to make use of the AUB Student Complaints Procedure, details of which can be obtained from Student Services.

For information on the AUB Student Complaints Procedure, or to discuss your complaint, please contact:

Heidi Cooper-Hind, Head of Academic and Student Services

Tel: 01202 363220

Email: [hcooperhind@aub.ac.uk](mailto:hcooperhind@aub.ac.uk)

