



PROGRAMME SPECIFICATION  
SEPTEMBER 2017

BA (HONS) FILM PRODUCTION  
(EXTENDED 4 YEAR STUDY OPTION)

## ARTS UNIVERSITY BOURNEMOUTH

### PROGRAMME SPECIFICATION

The Programme Specification provides a summary of the main features of the **BA (Hons) Film Production** course and the learning outcomes that a 'typical' student might reasonably be expected to achieve and demonstrate if he/she passes the course.

Further detailed information on the learning outcomes, content and teaching and learning methods of each unit may be found within this Handbook and the online Unit Information, which is available on your course blog.

<b>Key Course Information</b>	
Final Award	BA (Hons)
Course Title	Film Production
Award Title(s)	BA (Hons) Film Production BA (Hons) Film Production (Cinematography) BA (Hons) Film Production (Directing) BA (Hons) Film Production (Documentary) BA (Hons) Film Production (Editing/Post-production) BA (Hons) Film Production (Producing with Script) BA (Hons) Film Production (Production Design) BA (Hons) Film Production (Sound)
Teaching institution	Arts University Bournemouth
Awarding Institution	Arts University Bournemouth
Offered in the Faculty of: <i>Contact details:</i> Telephone number Email	Media and Performance  01202 363138 <a href="mailto:fomp@aub.ac.uk">fomp@aub.ac.uk</a>
Professional accreditation	None
Length of course / mode of study	4 years full-time
Level of final award (in FHEQ)	Level 6
Subject benchmark statement(s)	Art and Design; Communication, Media, Film and Cultural Studies
UCAS code	W610
Language of study	English
External Examiner for course:  <i>Please note that it is not appropriate for students to contact external examiners directly</i>	Peter Hort University of Westminster
Date of Validation	June 2004 Extended year validation March 2015
Date of most recent review	December 2009
Date programme specification written/revised	Revised June 2015

## **About the Extended Year**

Welcome to the Arts University Bournemouth and specifically to the Extended Year option of your BA Honours course. All Arts University staff are here to ensure your year of study on the course is both educational and rewarding.

The course you have chosen is a full time, four year degree delivered at the Arts University Bournemouth. The overall aim of the Extended Year is to provide you with the necessary subject skills, knowledge and critical awareness to progress to Level 4 undergraduate study in Film Production. Progression through the course is automatic on successful completion of each year of study.

During the Extended Year, you will be encouraged to become actively involved in the creation of audio-visual projects that broaden your understanding of the interaction of sound and moving image, and how the different elements of image, sound and text combine to create stories that can captivate audiences. This is in part an experimental process, and will be backed up by studies that help you understand the different ways that filmmakers have created the potential for film to represent the human imagination and the reality that it pushes against.

By the end of the year, you will have experienced each of the main specialist areas of filmmaking, conceptually and practically, through several collaborative projects, and you will be prepared to engage in decisions about the choices offered at Level 4 that will help to guide your studies of the key specialisms in film production during the remainder of the course.

While this year provides a solid grounding in the practicalities of filmmaking, it also encourages you to understand that film is one of the principal areas of creative activity around the world: that it is an art as well as a business and a career.

### **Extended Year Aims**

1. To develop a broad contextual knowledge and understanding of the underlying concepts and principles that distinguish the Film subject area.
2. To prepare you for the completion of Level 4 undergraduate study in Film Production, and progression to L5.
3. To begin to develop a critical understanding of the various elements of film production within a historical and practical context.
4. To engage with a range of creative film practices that will prepare you for the selection of specialist pathways at Level 4.

### **Extended Year Outcomes**

On completion of the year you will be able to:

1. Demonstrate visual literacy through observation skills and techniques including drawing.
2. Demonstrate an understanding of the breadth of activity within Film Production.

3. Demonstrate ability in a range of methods and processes of creative production.
4. Demonstrate the ability to show initiative and respond to tutorials and peer criticism with maturity and professionalism.
5. Demonstrate a broad knowledge and understanding of contemporary and historical, cultural and critical concepts to support idea development.
6. Present yourself and your ideas in written, verbal and visual forms in an appropriate and professional manner.
7. Use realistic self-evaluation to identify strengths and weakness in your work and personal development to make plans and take appropriate action for improvement.
8. Demonstrate faculties and skills, which will enable you to engage in independent and self-initiated learning.

### **Course Philosophy**

Communication, passion, creativity, technical ability, vision, research and commitment – all these are essential characteristics of those who work in film. The course is designed to foster these skills and abilities through offering a wide range of film production experiences – from the moment of a film's inception to its final distribution to cinema and other audiences. Reflecting the central ethos of the University, this course emphasises practical learning within an academic environment. The course is 'hands-on' from the outset and students gain a solid grounding in fundamental, traditional practices, such as shooting on film, as well as exploring the complex creativities of digital production. The specialist and focused nature of the course helps students to develop their understanding of the creative and commercial realities of film production.

As well as learning practical film-making, students study cinema in its various forms to achieve a working knowledge of a variety of film practices within fiction and documentary film-making. You will develop essential entrepreneurial, communication and organisational skills through the completion of filmed exercises and film productions, as well as the study of contemporary film practice. Your practical skills are informed by an understanding of the cultural, historical and theoretical contexts of film practice. You will also be encouraged to develop your reflective skills through the critique of your own and others' practice, as well as through the critical study of film as text and narrative work.

Making films is a collaborative process and team working is a key part of the course. Integral to this is working, not only with student peers, lecturers and technicians on the course, but also with contemporaries and staff from other subject areas across the University: Costume, Acting, Make-Up, Animation, and Visual Effects. These collaborations help foster a strong film community throughout the University with Film Production at its core.

The intention of the course is to enable students to work on visually exciting and

engaging films that are based on effective storytelling as well as technical and creative techniques. The learning experience is intended to equip you to engage positively in the contemporary workplace, and to navigate the creative opportunities offered by the world of digital production, that are now a central part of film and TV production. The course prepares students for postgraduate study in related disciplines, and graduates should be equipped to pursue careers in the UK and international film industries or in the wider creative industries.

The course is accredited by Creative Skillset UK, and is a member of CILECT, the leading international association of film schools.

### **Specialisation on the course**

The course is a specialist course situated within the Faculty of Media and Performance of a specialist University. The course is designed to reflect the diversity of specialist skills required in different areas of the film industry and to prepare you for employment in a range of creative disciplines within professional practice.

At the beginning of Level 4, in Fundamentals 1, you will be introduced to major specialisms within film: Cinematography, Directing, Editing/ Postproduction, Producing, Production Design and Sound. In Fundamentals 2 you will choose to study four of these specialisms. In the Storytelling unit, you will study the development of narrative forms of fiction and documentary film.

At Level 5 the expanded list of specialisms available for study are Cinematography, Directing (fiction), Documentary, Editing/ Postproduction, Producing with Script, Production Design and Sound. You will study two of these specialisms. The choice of specialisms will be guided by your own preference, and your levels of attainment in your Level 4 studies. Although you may exercise a significant element of choice, not all combinations of specialism are possible. You should also be aware that some specialisms can be over-subscribed and that places in them are limited by the amount of space and equipment available.

Directing students will normally be expected to study Producing with Script as their second specialism. This is because it is essential for directors to have a good understanding of script and because they are expected to learn about the key skills of First Assistant Directing, Casting, and Script Supervision, all of which fall within the producing department in the film industry. You may not study both Directing (fiction) and Documentary.

At Level 6 you may study a single specialism or continue with two specialisms.

### **Course Aims**

1. Develop a comprehensive knowledge and understanding of contemporary professional approaches to film production with an appreciation and understanding of the link between research, theory and creative practice.
2. Promote a knowledge and understanding of the role and operation of each department within film production, whilst developing specialist practice.

3. Foster the development of reflective, critically aware and informed practitioners with skills in self-directed learning and an appreciation of the collaborative nature of film production.
4. Prepare for post-course professional or postgraduate opportunities with the relevant practical, entrepreneurial, communication, interpersonal and theoretical skills.
5. Develop a critical understanding of the elements of film production within a historical and practical context.
6. Cultivate innovation, audio-visual literacy and cultural awareness.

### **Course Outcomes**

By the end of the course you will be able to:

1. Understand the film production process in its broad cultural context and appreciate the links between research, theory and creative practice.
2. Demonstrate an in-depth knowledge of your specialisms and an understanding of how they relate to the whole film production process.
3. Work with a professional approach to manage self-directed learning, provide practical solutions to problems, and develop the necessary communication, organisational and team-working skills required in professional practice.
4. Enter industry having gained a critical understanding of the elements of film production within a historical and practical context, including the relevant technological context.
5. Engage in reflective and innovative work demonstrating audio-visual literacy and cultural awareness.

### **Reference Points**

UK Quality Code for higher education, including:

- Subject Benchmark Statements:
  - Art and Design
  - Communication, Media, Film and Cultural Studies
- Framework for Higher Education Qualifications (FHEQ)

AUB Regulatory Framework and Undergraduate Assessment Regulations

AUB Creative Learning Plan

AUB Strategic Plan

AUB Employability Framework

## **Learning, Teaching and Assessment**

### **Learning and Teaching Strategies**

The studio, and a studio culture, is central to the ethos of the Extended Year.

The Extended Year option combines independent learning and structured taught sessions. Teaching includes guided studio sessions, inductions, demonstrations, specialist workshops, individual and group tutorials, seminars, group critiques, lectures and study visits.

The study time allocated to each unit incorporates a balance of formal teaching, tutorial support and independent learning.

The tutors delivering the unit will employ a variety of methods in order to encourage you to engage in the learning process. These will be dependent on the nature and progress of each unit. Throughout this year you will be encouraged to become more autonomous, thereby enhancing your readiness for completion of Level 4 of your degree and progression to Level 5.

The understanding of the role and appropriateness of all forms of communication is essential: clarity and professionalism in the verbal, visual and written communication of the self, of ideas and solutions to problems is prioritised on the course from the moment you join us.

The integration of theory and practice is promoted and reinforced through a team teaching approach. Lectures, seminars and tutorials will be delivered as appropriate.

The course objectives are met by deploying a wide variety of teaching and learning methods including projects, exercises, lectures, seminars, workshops, group critiques and tutorials. In consultation with the Course Leader, staff are responsible for co-ordinating individual units of study, and for selecting appropriate methods of delivery according to subject matter and student experience.

The methods employed induct you into the disciplines required of a creative practitioner and promote the development of transferable skills.

The study time allocated to each unit on the course incorporates a balance of formal teaching, tutorial support and independent learning. The course is structured progressively to provide increased opportunities for independent learning as you reach the later stages of the course. At Level 4 your work will be closely supervised, and you will work to set briefs. At Level 5 there will be a mix of specialist teaching and independent study. At Level 6 you will work primarily on self-directed projects, with tutorial support.

The progressive promotion of independent learning reflects your anticipated maturity as a student and allows you to direct your learning towards your individual goals. The teaching at Level 4 is directed at providing you with the knowledge, concepts and skills to take increasing responsibility for the management of your own learning.

Teaching is directed at supporting individual engagement in learning, whilst at the same time the course provides ample opportunities for you to work in teams and

enable you to learn the value of peer co-operation and collaborative working. At Level 4, there is a positive emphasis on the acquisition of research and academic writing skills, and students are encouraged to work with the Subject Librarian. These skills are sustained and developed further at Levels 5 and 6.

Every student will have an annual progress tutorial with the Course Leader.

### **Learning Agreement**

The Learning Agreement is a crucial document that allows you to define and negotiate the focus of the research and production work that you will produce on the relevant units. It identifies how you will meet the unit aims and learning outcomes, whilst also allowing you to pursue your specialist learning in the context of your creative and professional aspirations. It will play a central role in the assessment of your work.

Learning Agreements are introduced at Level 5 in Specialist Practice 2 and at Level 6 students are expected to use learning Agreements for the Graduation Films unit, and for those students following study option 1, the Short Production unit.

### **Assessment**

Each unit is assessed separately, and the assessment forms part of the unit. Assessment both provides a measure of your achievement, and also gives you regular feedback on how your learning is developing.

For every unit of your course, we will inform you of what you are expected to learn; what you have to submit; how your work will be assessed; and the deadline for presenting your work for assessment. This is made available through Unit Information, which is on your course blog.

Units on the extended year are awarded on a pass/fail basis.

At Levels 4, 5 and 6 you will receive a final mark for each unit in the form of a percentage, which will be recorded on your formal record of achievement (transcript). Each component of assessment is graded using a notched marking scale, whereby only certain marks are used within each grade. The only marks available within any ten-point band are \*2, \*5 and \*8 (eg 62, 65, 68). These marks correspond to a low, mid, and high level of achievement within each grade band.

All learning outcomes must be passed to successfully complete the unit.

On successful completion of your Honours degree course, you will be awarded a degree classification based on your unit marks. The final classification is determined using all unit marks at Levels 5 and 6 using two different algorithms, which are detailed in the HE Student Regulations. If the two algorithms produce different results, you will be awarded the higher class of degree.

If you have joined Level 6 through either the Recognition of Prior Learning (RPL) route or having completed a Foundation Degree (FdA), the final classification is determined using only your unit marks at Level 6.

For further information on assessment, progression, awards and classifications, please visit <https://viewpoint.aub.ac.uk>

Assessment components may include film productions, critical reflection, essays, and presentations, as appropriate to the unit. The course uses both formative and summative assessment. Feedback is given to students not more than four weeks after work has been handed in.

### **Course Structure**

All students are registered for the award of BA (Hons); however exit awards are available if you leave the course early, having successfully completed one or two levels. If you successfully complete a level of the course, you will automatically be entitled to progress to the next level.

For the award of a Certificate of Higher Education (CertHE), you must have achieved a minimum of 120 credits at Level 4. This qualification may be awarded if you leave the University following successful completion of the first year of your course.

For the award of a Diploma of Higher Education (DipHE), you must have achieved a minimum of 240 credits of which a minimum of 120 must be at Level 5. This qualification may be awarded if you leave the University following successful completion of the second year of your course.

For the award of a BA (Hons) you must have achieved a minimum of 360 credits of which a minimum of 240 must be at Level 5 or above, of which a minimum of 120 credits must be at Level 6. This qualification will be awarded upon successful completion of your course.

A BA without Honours may be awarded if you have achieved 300 credits, at least 180 of which are at Level 5 or above, and at least 60 of which are at Level 6.

### **Course Content**

The course is structured so that it builds systematically and progressively. The content of the individual units relates not only to others within the level but also links with units in successive levels of the course.

Each Level operates within three terms over a period of thirty weeks. Each unit has its own aims and learning outcomes, and assessment component.

### **Extended Year**

#### **Film in Context 1**

This unit provides a strong foundation for your studies by enabling you to develop a cultural and theoretical framework within which to develop new ways of critically thinking and discussing film as a creative medium.

#### **Film in Context 2**

This unit builds on Film in Context 1 and is linked to the Unit: Visualisation. It is centered on the five fundamentals of colour, composition, light, space and sound and develops the link between theory and practice.

## **Visualisation**

The unit is predominately practical studio and workshop based and concerned with extending your visual communication skills through composition, design and pre-production of a film.

## **Practical Filmmaking 1**

This unit encourages practical experimentation and exploration through a series of briefs. You will be working in small production teams to produce a number of short films and exercises.

## **Practical Filmmaking 2**

This unit builds on your previous units particularly Practical Filmmaking 1, and will provide further opportunity for hands-on filmmaking experience. The unit is designed to enhance your understanding and awareness of specialist roles and responsibilities in professional practice, and to inform your choice of specialist study at Level 4.

**Lateral thinking, experimentation and risk taking** are vital in order to develop personal ideas and to challenge pre-conceived ideas about specialist areas. Particular emphasis is placed on experiential, experimental and integrated learning. Process development and conceptual development through problem solving, thematic enquiry and project work are strongly encouraged, placing particular emphasis on sketchbook/workbook development. The Extended Year promotes practical skills and technical and creative media use, which encourage professional standards in the production of work.

**Visual and narrative literacy** underpins and informs all other areas of work and is an essential skill for idea generation and development. Observation skills and techniques (including drawing) will be addressed through progressive learning and developmental programmes.

**Creative practice** cannot be separated from a good understanding of culture and context. The Extended Year promotes critical awareness of the contemporary visual world and related contexts. Critical references and research to support and inform ideas are an integral and essential part of practice development. Analytical skills through written, visual and verbal presentation are expected throughout the programme, which develop your capabilities ready for Honours level.

Development of transferable skills, which lead to self-reliant learning, are an important feature of the year. Self-reflection and engagement in critical debate will support this process. This allows personal creative production in order to develop particular skills, knowledge and conceptual understanding of subject specialism to support learning at Honours level.

Throughout Extended Year there is an expectation to develop **individual interests and an open-minded, personal approach** to studies as well as a high degree of self-motivation and independence. Emphasis is placed on personal commitment to study. The Extended Year encourages you to make links between taught sessions, workshops, tutorials and critiques in order to develop themes of inquiry in response to set projects and self-initiated ideas.

## **Level 4**

At this level, all students, regardless of the chosen specialisms, will gain a common understanding of all disciplines. This level of the course introduces you to a range of technical knowledge, theoretical concepts and creative opportunities. You are introduced to fundamental aspects of health and safety, which are essential within the film industry, and which continue to be reinforced throughout the course. Through practical workshops you will engage in many aspects of the production process, enabling an informed and guided choice of specialisms at the end of the year. The first year of the course aims to immerse you in the community and practice of making film.

## **Level 5**

During Level 5, your specialist skills are developed, your practical and critical abilities are enhanced, and you become accustomed to the teamwork which is an essential feature of the film production process. You deepen your specialist learning and develop your ability to reflect on and evaluate your work. Your contextual knowledge and understanding are extended, and you become prepared for the more rigorous pace and scale of work demanded by Level 6. Relevant health and safety practice will continue to be emphasised throughout the year of study.

## **Level 6**

Final year students demonstrate their abilities within their respective specialist roles and their commitment to the collective responsibility for the production and post-production of graduation films. Level 6 enables you to develop and consolidate your specialist production roles, building on your previous learning. You are required to undertake significant independent study while also contributing effectively as a team member to the production process. At this stage you will also confirm your award title. Successful fulfilment of the demands of Level 6 will allow you to demonstrate your professional knowledge, including current health and safety practice, your creative and technical abilities, and intellectual maturity, all of which are necessary for effective operation in the film and media industries, or for progression to postgraduate study.

For those students who would like to spend more time researching and writing from a theoretical and critical perspective, there will be an optional route through Level 6 which includes the following:

**Study Option 1:** this option emphasises specialist learning on the Graduation Films unit, comprising 60 credits for the unit. You will also complete the following units – Research Project (20 credits), Short Production Project (20 credits), and Professional Development (20 Credits).

**Study Option 2:** this option allows you to devote more of your study to academic writing and research. It comprises an Extended Research Project (40 credits), and removes the Short Production unit. The Graduation Films unit (60 credits) and Professional Development unit (20 credits) remain the same.

The choice between these options will form part of the Learning Agreement that you will complete, with tutorial guidance, at the start of your third year (Level 6).

## **Named Awards**

You may be entitled to a named award if you have studied a single specialism at Level 6 and have achieved a minimum of 60 credits in the Graduation Films unit within that specialism. It is expected that your single specialism at Level 6 will be one of those that you have followed in Specialist Practice at Level 5. The decision to pursue a named award will be negotiated with your tutors through your Learning Agreement at the beginning of the Graduation Films unit. The named awards available are:

- BA (Hons) Film Production (Cinematography)
- BA (Hons) Film Production (Directing)
- BA (Hons) Film Production (Documentary)
- BA (Hons) Film Production (Editing/ Post Production)
- BA (Hons) Film Production (Producing with Script)
- BA (Hons) Film Production (Production Design)
- BA (Hons) Film Production (Sound)

You may opt for the award of BA (Hons) Film Production if you prefer.

## Course Units

Unit Code	Unit Title	Credit Weighting
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### **Extended year**

FLP060	Practical Filmmaking 1
FLP061	Film in Context 1
FLP062	Visualisation
FLP063	Practical Filmmaking 2
FLP064	Film in Context 2

### **Level 4**

FLP460	Fundamentals 1	20
FLP461	Film History and Culture	20
FLP462	Fundamentals 2	40
FLP463	Storytelling	40

### **Level 5**

FLP560	Specialist Practice 1	40
FLP561	Contemporary Film	20
FLP562	Specialist Practice 2	20
FLP563	Production in Practice	40

### **Level 6**

#### Study Option 1

FLP660	Research Project	20
FLP661	Short Production Project	20
FLP663	Graduation Films	60
FLP664	Professional Development	20

#### Study Option 2

FLP662	Extended Research Project	40
FLP663	Graduation Films	60
FLP664	Professional Development	20

## Course Diagram

This diagram shows the proposed start/end dates for each unit and shows teaching weeks only; holiday periods are not included. Further information on the structure of each unit will be included in the online Unit Information which is available on your course blog.

Extended Year																															
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Autumn Term													Spring Term												Summer Term						
Induction week	FLP060 Practical Filmmaking 1 (weeks 1-12)										Assessment & Feedback		FLP063 Practical Filmmaking 2 (weeks 13-30)																Assessment & Feedback		
	FLP062 Visualisation (weeks 1-30)																													Assessment & Feedback	
	FLP061 Film in Context 1 (weeks 1-16)													Assessment & Feedback		FLP064 Film in Context 2 (weeks 13-28)												Assessment & Feedback			

Level 4 (Week 4 + 18 = Reading Weeks)																														
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
<b>Autumn Term</b>												<b>Spring Term</b>												<b>Summer Term</b>						
Induction week	<b>FLP460 Fundamentals 1</b> (weeks 1-12) (20 credits)										Assess ment + crits		<b>FLP462 Fundamentals 2</b> (weeks 13-27) (40 credits)										Assess ment				Assessment			
													Block 1 (crits week 17)								Block 2 (crits week 24)									
	<b>FLP461 Film History and Culture</b> (weeks 1-15) (20 credits)												Assess ment																	
										<b>FLP463 Storytelling</b> (weeks 10-30) (40 credits) (critical feedback week 17)																				

Level 5																																
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Autumn Term												Spring Term												Summer Term								
<b>FLP561 Contemporary Film</b> <b>(weeks 1-16)</b> (20 credits)												Assessment			<b>FLP563 Production in Practice</b> <b>(weeks 13-24)</b> (40 credits)						Assessment									Assessment		
<b>FLP560 Specialist Practice 1</b> <b>(weeks 1-15)</b> (40 credits)												Assessment			<b>FLP562 Specialist Practice 2</b> <b>(weeks 16-30)</b> (20 credits)																	

Level 6 option one																																								
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30										
Autumn Term													Spring Term												Summer Term															
<b>FLP663 Graduation Films</b> (weeks 1-30) (60 credits)																											Assessment													
<b>FLP660 Research Project</b> (weeks 1-17) (20 credits)													Assessment																											
<b>FLP661 Short Production Project</b> (weeks 1-19) (20 credits)																Assessment					<b>FLP664 Professional Development</b> (weeks 21-30) (20 credits)						Assessment													

Level 6 option two																																								
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30										
Autumn Term													Spring Term												Summer Term															
<b>FLP663 Graduation Films</b> (weeks 1-30) (60 credits)																											Assessment													
<b>FLP662 Extended Research Project</b> (weeks 1-20) (40 credits)																Assessment					<b>FLP664 Professional Development</b> (weeks 21-30) (20 credits)						Assessment													

## **Resources**

### **Course Specific Resources**

#### Physical Resource and Equipment

The Film Subject area at AUB is fortunate in having some of the best specialist facilities on the UK HE sector. These include the following:

#### Post Production Facilities

- A dedicated Da Vinci Colour Grading Suite with DIT separately bookable area. The Da Vinci Suite is also used for Da Vinci Training courses that run through the year.
- A 15 seat Avid Lab running Avid 8.2, Adobe Photoshop, After effects and Protools 10 software for L4, L5 and L6. The room has been fully blacked out. Lecturers' computer is attached to a 50" Plasma monitor. The Lab is used for teaching Avid 101 and 110 fully certified courses, After Effects Courses and Protools Courses that run year wide.
- 5 separate self contained Avid Off-line Suites running the same software as the lab.
- a dedicated Protools suite with separate Foley Recording Facilities. This can all be accessed by L4, L5 and L6.
- an Avid Symphony On-line suite with colour grading capabilities attached to a separate RAID storage system for Full HD video access.
- 3 dedicated Protools suites running Protools 11 HD, a separate voice-over recording booth.. All facilities can be accessed and booked by L4, L5 and L6.
- a dedicated screening room with a 50" plasma screen with Blu-ray player, Internet access and access to the Avid Symphony On-line Suite. This suite is primarily accessed by L5 and L6.
- The Student Hub which provides study and meeting areas, and production offices, with 3 dedicated Production Rooms all with internet access and 8 dedicated Computers with internet access and 2 Steenbeck Editing Tables with a separate Picture Synchroniser.

### **Studio space**

#### On campus:

- Studio 1 (Sound Stage) 12.2 metres x 7.4 metres
- Studio 2 6.5 metres x 7.5 metres
- Design Studio with drawing boards, model making facilities, plan chests etc.

#### Off-campus:

Studio 3 23.6m x 12m: a large studio space in a nearby industrial estate, offering full production facilities, including scenery and props stores, dressing rooms, and a basic lighting rig. Green screen drapes are provided, as well as hydraulic tower access to the lighting rig.

Lighting: a wide range of tungsten and HMI studio and location lighting, fluorescent

soft lighting, stands, reflectors, C-stands, arms and knuckles

Camera equipment

Film:

- 2 x Arriflex SR 16mm camewras with full lens kits, tripods etc.
- 6 x Bolex 16mmm cameras

Digital:

- 2 x Arriflex Alexa Classic camera bodies, with full lens kits, tripods, follow focus etc.
- 4 x Sony FS 7 cameras with lenses.
- 10 x DSLR kits, Canon and Sony

Sound:

- Digital recording kits with flash cards, full range of microphones, booms and stands.

### **University Resources:**

#### **Library**

The course is supported by a Subject Librarian who liaises closely with the team to ensure that the Library resources are relevant and meet student and staff research needs. As part of the AUB's Information Literacy Framework, the Subject Librarian provides sessions on researching and using information, as well as individual support for students in the use of Library resources.

The Library holds an excellent range of specialist learning materials including books, journals, CDs, DVDs, and newspapers. It has subscriptions to a wide range of specialist electronic resources focusing on art, design, media and performance, including e-books and e-journals. The Library's facilities include computers, a viewing room, and a silent reading room.

The Library consistently receives high scores in both the in-house and national student surveys which are carried out annually.

#### **Digital Learning Resources**

The University provides a range of computing hardware and software applications for use in general purpose locations such as the library and computer studios, as well as high quality and specialist resources linked to subject specialisation. You will be able to use Microsoft Office and Adobe Creative Suite on the majority of computers in the University and have access to industry standard digital resources and computing appropriate for your subject in course areas.

We have a comprehensive wireless network and our new virtual learning environment (VLE) can be used on desktop, laptop and mobile devices. The VLE, called MyAUB, provides a customisable portal to a variety of course and university

related information including timetables, email, course handbooks, resource booking and online learning materials.

Support for digital learning resources is provided by a network of University staff. Course related equipment is cared for by Technician Demonstrators and library information resources is supported by library staff. General computing support and advice on your own equipment is provided by our Digital Campus Services Team who provide a servicedesk facility. The Service Desk is located in the Library, and their email address is: [servicedesk@aub.ac.uk](mailto:servicedesk@aub.ac.uk).

### **Museum of Design in Plastic (MoDiP)**

MoDiP is a registered museum of 20<sup>th</sup> and 21<sup>st</sup> century design and popular culture with a focus on plastics. Its collection is unique within the UK and has been developed to support teaching and learning at Arts University Bournemouth.

There are many ways in which MoDiP can play a part in your studies:

- as a source of inspiration – large numbers of items may be viewed, handled and explored in depth, drawn, photographed and filmed
- as the focus of a brief for products and projects relating to course work
- as an exhibition venue – your work can be displayed in relation to the collections and exhibitions and events may be mounted in the museum space

The Museum is in a purpose built space within the Library, designed with wheelchair access in mind, and has the same opening hours as the rest of the University for the viewing of exhibitions. Objects not on display can be borrowed and taken to the studio. To see what is available, go to the [MoDiP](http://www.modip.ac.uk) website ([www.modip.ac.uk](http://www.modip.ac.uk)).

### **TheGallery**

TheGallery is a major resource for contemporary visual art at Arts University Bournemouth and has received regional and national recognition. There are regular gallery events, including collections on loan from galleries and museums, as well as individual exhibitions by some of today's leading artists, photographers, designers and critical writers.

It also functions as a learning resource and is integrated into the teaching, learning, and research practice undertaken at the University.

**text + work** is the ethos which underpins the exhibition programme at Arts University Bournemouth. The **text + work** concept promotes and provides a forum for challenging dialogue between innovative contemporary art, design, media and performance practice and its theoretical context.

There are **text + work** gallery events, critical texts, shared and networked exhibitions and a **text + work** website.

## **Student Support**

### **Academic Guidance**

Academic staff are responsible for providing you with feedback on your work and your general academic progress, and for providing academic support and guidance through the course. This is provided through “critiques” and written feedback, as well as guidance on practical work and informal discussion about your concerns. These sessions may be individual or, in the case of collaborative work, in small groups.

Academic tutorials are scheduled to allow you to discuss in depth matters relating to creative or theoretical work, or the course in general. You will be entitled to at least one formal academic tutorial per term with a nominated member of the course team.

Support and advice is also provided on an informal basis throughout the course, through discussions between staff and students.

The University also has a team of Study Skills Tutors who can support you with your academic work such as essays, dissertations and presentations. This service is available to all students to access. You can book tutorials for individual or group sessions at the Student Services reception. The team also run regular lunchtime study skills workshops and drop in sessions which can help support you in your studies.

### **Career Education, Information and Guidance**

You will be prepared for employment, and given the opportunity to learn about the various career options available to you, through a wide range of projects which may include live briefs or external competitions. Academic staff remain very familiar with the discipline, and will often still work in the field, and are also able to advise on specific opportunities.

The Careers and Employability Service within the University offers impartial, confidential advice, support and guidance, to help you explore and develop your career ideas and manage your future career successfully. The service offers individual career guidance appointments, as well as advice on job seeking strategies, CVs and interview skills, self-employment / freelancing, and further study opportunities.

The Senior Employability Officer holds regular lunchtime lectures, which cover a range of popular careers topics, including Postgraduate study and funding, Career planning, Networking and self-marketing, and Teaching as a career. Full details and dates of forthcoming lectures are available on the Careers and Employability intranet pages (Viewpoint) and on the Student Services notice boards.

The Careers and Employability Service also offers specialist events, working in partnership with local employers, AUB alumni, and external agencies to bring together a range of art, design, media, performance and business expertise.

For more information, or to make an appointment, please contact [careers@aub.ac.uk](mailto:careers@aub.ac.uk) or call +44 1202 363355. You can also drop in to Student Services on campus

between 8.30am and 5pm, Monday to Thursday, and between 8.30am and 4.30pm on a Friday.

### **Support for students with disabilities (including dyslexia)**

The Arts University Bournemouth is firmly committed to a policy of equal opportunities for all students and positively welcomes applications from people with disabilities and/or additional needs. Throughout all aspects of University life, we actively encourage and support the participation of students with disabilities. We aim to support disabled students by offering needs assessments and support plans which enable you to achieve your personal goals.

The Learning Support team provides academic support for students with specific learning difficulties including dyslexia. We ask all new Home students to complete a 'Quickscan' screening programme when they join the University. This screening is designed to check your learning style (the way you learn best) and whether you might have signs of dyslexia. If appropriate, you will be referred to an educational psychologist for a full assessment.

Students with a specific learning difficulty such as dyslexia are able to access individual tutorials aimed at improving your independent study skills, and are supported in applying for the Disabled Students' Allowance, which can provide specialist equipment and, if appropriate, personal support.

The Senior Disability Officer and Wellbeing Officer provide ongoing support and advice for students with all other types of disability, including mental health difficulties, physical disabilities, medical conditions and sensory impairments. The Wellbeing service is a free and confidential service offered by the University to all students. The Senior Wellbeing Officer is based in Student Services and is able to provide specialist advice, information and practical strategies to help students manage personal concerns or concerns they may have for a friend. Accessing the wellbeing service at an early stage may prevent more serious issues developing and help students to feel more in control of their situation.

The Arts University Bournemouth has a duty to anticipate the needs of disabled students, and to make "reasonable adjustments" to ensure that these students can access education and related services. If you feel that some aspect of the learning, teaching or assessment on your course places you at a disadvantage because of your disability, please contact the Senior Disability Officer within Student Services, who will be happy to work with you and your course team to identify any appropriate reasonable adjustments. Contact [wellbeing@aub.ac.uk](mailto:wellbeing@aub.ac.uk) or telephone 01202 363291.

### **Academic support for students for whom English is a second language**

If English is not your first language, AUB has a team of specialist English for Academic Purposes (EAP) lecturers who provide personalised guidance and support with the academic aspects of your course. You can book tutorials with them for individual assistance.

At the beginning of your course you will be invited to complete an academic skills needs assessment. One of our English for Academic Purposes (EAP) team will review this with you in a follow-up tutorial. If you feel you would benefit from

additional advice and support, the EAP tutor will work with you to draw up an Individual Learning Plan which will set out a structured approach to developing your use of academic language and study skills. This may, for example, include helping you to develop strategies for interpreting assignment briefs, working on the structure of your written work or developing your proof-reading skills. Your Individual Learning Plan will be reviewed periodically and shared with your course tutor, if requested, so that they are aware of the work you are doing to improve your use of language and study skills.

Throughout the academic year the EAP service also offers Study Skills Workshops. Further details can be found at:

<http://aub.ac.uk/international/english-not-first-language/international-student-support/>

### **Pastoral support and guidance**

Support and advice on non-academic matters is provided through trained and qualified professional staff within Student Services. We have a team of professionally qualified male and female counsellors, with appointments available during weekdays. Talking to a counsellor in a safe, non-judgemental and confidential setting can enable you to work through your problems with the aim of reaching a solution. Students wanting to access the service can book by email, phone or by coming into the Student Services reception. The AUB Counselling Service is student focused and we offer single therapeutic sessions with a counsellor for one hour. If your situation is very urgent and you are extremely emotionally distressed, we also have a crisis support service where the aim is that one of our counsellors or the Wellbeing Officer will see you as soon as possible.

Pastoral support is also available from the AUB Chaplaincy. The Chaplaincy at Arts University Bournemouth is shared with Bournemouth University and is an inclusive Chaplaincy, which welcomes people of all faiths and none. The Quiet Room and the Islamic Prayer Room are in regular use by staff and students, and meetings with ministers of any faith can be arranged.

Advice and support with practical issues such as funding, accommodation or childcare is available from the Student Advice, Funds and Accommodation Office within Student Services.

### **Monitoring the quality of your course**

The course is subject to the University's rigorous quality assurance procedures which involve subject specialist and internal peer review of the course at periodic intervals, normally of 5 years. This process ensures that the course remains up to date, and is preparing you for a career within the creative industries while also delivering a high quality student experience.

In addition all courses undertake an Annual Course Review which takes account of relevant information such as:

- External Examiners' Reports
- Key statistics including data on application, retention and achievement
- Results of the National Student Survey
- Results of the in-house Student Perception Survey

- Feedback from Student Representatives
- Feedback from relevant employer groups, including the course Industry Liaison Group

All courses develop an action plan arising out of this exercise, which is monitored by the University. Your student representatives can keep you informed about progress against the action plan.

Staff development priorities for the course team as a whole are identified through the Annual Course Review process, and for individuals through the Staff Performance Review process.

### **Indicators of Quality and Standards**

The Arts University Bournemouth was granted taught degree awarding powers by the Privy Council in 2008; and University status was conferred in 2013. All students on taught higher education courses are enrolled on a course validated by the University.

A new Teaching Excellence Framework has been introduced to recognise excellent teaching. AUB was given a Gold award, reflecting the high quality of the academic student experience.

The University was audited by the QAA in May 2011 and received a judgement of 'Confidence' in the management of the academic standards of its awards, and its management of the quality of learning opportunities. This is the best available outcome, and confirms that our quality assurance mechanisms are robust, meaning that we can have full confidence in the standard of course outcomes, and the quality of the educational experience we deliver.

More detailed information is available in the HE Student Regulations, Viewpoint and on your course blog