



WELCOME PACK

BA (HONS) COSTUME AND PERFORMANCE DESIGN

2014

FACULTY OF MEDIA AND PERFORMANCE



Introduction

Dear Student,

The course will begin with an induction week where you will have the opportunity to meet the staff and students, to find your way around the University, to discover Bournemouth and to learn more about studying at the AUB. The course is very full and challenging and is delivered over thirty weeks with the usual Christmas and Easter breaks.

You will find attached our recommendations regarding equipment and books. The sewing and design equipment are essential for the beginning of your studies.

You can either source this equipment yourself or equipment can be ordered online through Artway Creative Supplies. (please see the equipment section for more details about this).

Books can be bought over time – they are not essential on your first day of term.

On the first day with us you will need to bring writing equipment (no drawing or sewing materials are needed for the first day). However, you will need drawing and sewing equipment in the first week so please don't wait until you arrive in Bournemouth before purchasing the items on the equipment list. There is also a cut off date for orders with Artway Creative Supplies. (see the equipment section).

We want to offer you the best support whilst you are with us so if you have a disability or additional needs, and wish to discuss any matter in a confidential way, please contact the disability team at wellbeing@aub.ac.uk or by calling 01202 363291/363106.

Student mentors will also be around in the first week to offer support. If you would like to contact a mentor prior to arriving at the University College please email me for help with this or anything else that you need. I will be available during September at rpride@aub.ac.uk

Arrival

The academic year for undergraduate students starts on **Monday 22nd September**; please arrive in time for **9.30am** on that day and make your way to **Meeting Point 2 in the Library**.

The Course Leader will meet you there, so please arrive promptly.

If for any reason you are delayed on your way to us, please make your way to Main Reception. A campus map is available at the back of the enclosed Student Guide.



Induction

Your first few days at the University will include enrolment and induction events to introduce you to the facilities and services you will be using as a student, as well as the activities and resources on your course. You will receive copies of important documents, including your course handbook and the Undergraduate Course Framework and HE Regulations.

A more comprehensive timetable will be circulated on the first day of induction week, which will include activities for the rest of the week.

The following activities have been arranged for you:

Monday 22

09:30	Arrival	Meeting Point 2 in the Library
10.00am—10.45am	Principal's Welcome	University House Lecture Theatre
3.30pm—4.00pm	IT Protocols	University House Lecture Theatre
4.30pm—5.00pm	Student Services & SU	University House Lecture Theatre

Tuesday 23

9.45am—10.30am	Enrolment	Conference Centre
1.30pm—2.00pm	Library Induction	University House Lecture Theatre

MOLLY - CONCEPT TO COSTUME

**ROAD, THE LIGHTHOUSE, POOLE
DIRECTED BY GARETH CORKE
AN AUCB PRODUCTION**



Preparing for your course

THE ART OF STUDYING

Learning at university will probably be very different to how you learnt at school or college. To help you adjust to university study, the Arts University Bournemouth has created a brief on-line introduction entitled The Art of Studying. For lots of helpful hints to develop the skills you need as a student, go to www.artofstudying.co.uk

READING LIST

The three books listed below are suggested to get you started. A full book list will be provided when you arrive and will be available in the library.

Howard, P. (2002) *What is Scenography?* London: Routledge.

Huaixiang, T. (2004) *Character Costume Figure Drawing: Step by step drawing methods for Theatre costume designers.* Focal Press, London.

Waugh, N. (1996) *Corsets and Crinolines.* London: Routledge.

SUMMER PROJECT

There is no summer project, but practising your drawing is beneficial.

COURSE TRIP

Educational visits on the costume course are designed to enhance the student experience and they support much of the project work undertaken during the academic year.

This year we are planning a trip to Bridport to see a performance of *The Pearl*. The performance is one of three that are part of your Practice in Context unit and will enable you to engage in theoretical areas of your costume work.

The total cost for all three theatre trips including travel will be £75, this payment will be made online during induction week

To include:

Return travel to the performances where necessary

Tickets for the performances



Additional course details

COMPUTER EQUIPMENT

We do not demand that you have a computer as a course requirement but as all written work needs to be word processed a laptop would be beneficial. If you are considering purchasing one, the following information may be helpful:

The course predominantly uses PCs, however we do have some Macs on the department too. As a student you may be able to obtain discounts on the purchase of computer equipment and the related software; it may therefore be useful to wait until you enrol on the course before considering any new purchase. Purchasing Photoshop and Illustrator would be beneficial as the course progresses. We suggest that you bring memory sticks, an external hard drive or CDs for backing up your computer work.

ONLINE ENROLMENT

All students are required to enrol online on, or soon after, 16 September 2014.

Online enrolment is accessed via myApplication. Login with your 7-digit username (student number) and follow the instructions – this is approximately a ten minute task. If you have any problems with online enrolment, please contact Student Records studentrecords@aub.ac.uk or telephone 01202 363381 / 01202 363221.

ENROLMENT ID CHECK

Enrolment is completed by an ID check during your first week at AUB. It is essential that you bring the following ID with you to complete this process:

One of the following

- Full valid passport
- UK photographic drivers licence/full or provisional
- Valid photo identity card (EU countries only)

If you cannot bring any of the above forms of ID we will accept a photo ID plus one other form of documentation. The full list of acceptable documents can be accessed during the online enrolment process.



What to bring with you

COSTUME EQUIPMENT LIST

The course requires that all students have the following essential equipment prior to commencement of their course. PLEASE NOTE - Specific additional items that are not on this list will be required during the first week of the course in order to complete the first unit - these will be purchased direct from the department at a set cost price of £110.

You may have some of these items already but to assist students in compiling their essential equipment list the University has a special arrangement with Artway Creative Supplies who have an online order system. Please follow the unique link below where ALL specified items are available for purchase at a special price. Student purchases will be available to collect during AUB Induction Week - students will be informed by their tutors of where and when this will take place.

PLEASE NOTE that there is a cut-off date for orders to Artway of Sunday 7 September 2014. You will be required to bring along your Artway receipt during induction week to collect your ordered items.

<http://www.artway.co.uk/aub-costume>

Sewing Kit

- Scissors - 8" Tailor's Shears
- Scissors - 4" small Embroidery/Needlework Scissors
- Soft Tape measure (metric/imperial x 1.5mtr)
- Tailors Tape Measure (long brass metal ended tape metric/imperial x 1.5mtr)
- Metal Thimbles x 2 (1 open ended and 1 closed)
- Cotton Thread Black & White (if you have additional assorted sewing threads in basic colours this would be very useful)
- Nickel Plated Dressmaker pins (26mm x .65mm)
- Glass Headed pins (50mm x .8mm)
- Tailors Chalk x 2 (preferably white and yellow)
- Pack of Sewing Needles - various sizes
- Pack of Safety pins in different sizes
- Mechanical Propelling Pencil 0.5mm
- Polymer Eraser
- Small Work Box to store the above items

Additional items:

Sewing Machine - highly recommended as you will be required at times to do sewing work off campus.

Digital Camera - it is vital that you are able to record your work

Design Kit

- Drawing Pencils - a range of hard and soft graphite pencils
- Masking Tape
- Brushes - A range of short handled brushes in various styles (round/flat)
- Coloured Watercolour Pencils
- Palette
- Acrylic Paint Set (basic colours)
- Gouache Paint Set (basic colours)
- Paper Scissors
- A5 Sketchbook
- 300mm Cutting Rule
- Pair of Small Pliers with wire cutter
- Steel Tape Measure
- Plastic Set Square (45 degree)
- Glasspaper
- Sponges
- Mask for dye room (P2 grade)
- Work Box to store the above items

Additional items:

Old Clothes/overall/ apron

Calculator

New student checklist

- Check the fees due for your course <http://aub.ac.uk/before-you-get-here/fees>. Please email income@aub.ac.uk with any queries.
- If you have applied for a student loan, ensure you return the Declaration form and complete your online enrolment or your loan will not be issued.
- If you have a disability please complete the enclosed disability disclosure form, and contact the Disability Support team.
- If you have not already done so, arrange your accommodation. You can contact Student Advice for guidance.
- Ensure you are vaccinated against meningitis and mumps.
- Complete the enclosed GP registration form.
- Arrange insurance for your belongings.
- Complete any preparatory work detailed in this Welcome Pack.
- Upload your photograph through myApplication for your AUB student card.

Admissions,	01202 363228 01202 363225	admissions@aub.ac.uk
Student Advice,	01202 363031 01202 363242	studentadvice@aub.ac.uk
Academic Support,	01202 363273	academicsupport@aub.ac.uk
Disability Support,	01202 363291	wellbeing@aub.ac.uk
Students' Union,	01202 363286	studentunion@aub.ac.uk



Photographer: Marius Uhlig /
Model: Sarah Wils / Designer:
Elizabeth James / Hair and
Make-Up: Abi Simons /

