

AUB Halls of Residence Moving Out Information

Hello!

As you'll be aware, you'll need to move out by **10.00** on the last date of your tenancy, which is **27 June 2026**

It's important that you notify the Halls team of your plans prior to departure, so that they can appropriately support you and arrange the departure inspection.

They'll need to know what date and time you're planning to depart and if you'd like to be present at the end of tenancy inspection or not. Once they have this information, they can let you know any specific arrangements needed.

Contact details for your Halls of Residence are:

Madeira Road and Campus Halls: accommodation@aub.ac.uk

Important things to remember:

Belongings: Remove all personal items from your room and kitchen, and don't forget to take your bike, if you have one. Any left items will be disposed.

Keys: Hand all your Halls keys and/or fobs into main halls reception. You'll be charged for any keys/fobs/cards not returned

Mail: Don't forget to re-direct your mail as we won't hold mail for ex-tenants. You can do this on Royal Mail's website: <https://www.royalmail.com/personal/receiving-mail/redirection>

Cleaning: You should leave your room/kitchen in a clean and tidy condition, just as you found it when you first moved in. Please leave all furniture in the original places. All kitchen appliances should be left in a clean and usable condition.

Notice

The cost of removing excess rubbish, disposing of abandoned furniture and personal belongings, repairs for any damage to your room or furnishings, and performing extraordinary cleaning of your room and shared communal areas after departure, will be charged.

Thank you for residing with us while you've been studying at AUB. We hope that you've had a good experience. We have enjoyed having you as part of our accommodation community.

We wish you a safe journey, good luck and happiness in the future.

Kind regards,

AUB Accommodation Team
accommodation@aub.ac.uk