

ARTS UNIVERSITY BOURNEMOUTH

UKRI E3 FUNDED STUDENTSHIP TERMS AND CONDITIONS 2024-25

1.0 These Terms and Conditions relate to all Research Studentships within our University from the UKRI E3 funding source. They should be read by all research students in receipt of a studentship and by the relevant academic staff responsible for supervising and managing research students. These regulations should be read in conjunction with the Research Degrees Handbook & Regulations of University of the Arts London who award the University's research degrees.

2.0 Rules

In accepting a University Studentship you will be confirming acceptance of these Terms and Conditions. You also agree to abide by the Research Ethics Policy and Procedure which covers the code of practice for research.

2.1 The University reserves the right to amend these Terms and Conditions. Any changes will be communicated to all research students in receipt of a studentship, their supervisory teams and the Research Office.

2.2 Tenure of the studentship

Full-time

Funding will be for a designated period of supervised study on a full-time basis for a period of up to four years. The stipend is paid for a maximum of three and a half years; the tuition fee is covered for up to a maximum of four years to allow for the writing up period. There will be no further funding after the designated period.

Part-time

Fees only funding will be for a designated period of supervised study on a part-time basis for a period of up to eight years. The tuition fee is covered for up to a maximum of eight years to include the writing up period. There will be no further funding after the designated period.

Both Home and International students must be resident in the UK for the majority of their studies and any time spent overseas should be for the purposes of fieldwork/long-term attachment.

2.3 You will normally be expected to start your PhD on 1st October 2025 of the academic year.

2.4 Continuation of the studentship is subject to satisfactory academic progress and engagement with the University. Progress will be measured through regular meetings between you and your supervisory team and the formal annual monitoring and progression reviews as outlined in the Research Degrees Handbook & Regulations.

2.5 You must attend researcher development training provided by Arts University Bournemouth (AUB) and University of the Arts London Research Network .

2.6 You must attend and maintain regular contact with the supervisory team and meet all expected milestones as outlined in the Research Degrees Handbook and Regulations.

2.7 The University expects that, by the end of the funding period, you will have achieved the qualification for which the studentship was granted. This means you will have submitted a final copy of your thesis, prior to the end of the funding period.

3.0 Funding

The full-time studentship covers a tax-free stipend grant plus a waiver of the research student tuition fee.

3.1 The stipend is payable for 2024-25 academic year will be £19,237 per annum and increases with inflation each year, (guidance is provided from UKRI) for the duration of the award.

3.2 Payment will be made monthly in advance from AUB.

3.3 During your studentship, if you have any significant interruptions to study, the payment of the stipend may be reduced or cease. For further details see *Interruptions to study* section.

3.4 Funding will cease once you have submitted your doctoral thesis. This includes instances in which you submit earlier than expected.

3.5 Should you not complete your studies within the period of the Studentship award, the study period may be extended provided the timescale is within the maximum permitted by UAL Regulations. In these circumstances you will not receive any stipend payment and will also be required to pay the fees for the additional study period.

4.0 Disabled Students' Allowance (Home only)

If you have a long-term disability which means you are obliged to incur additional expenditure in connection with your study you may be eligible for an extra allowance. This can cover costs relating to additional daily expenses, special equipment or non-medical help. For further information please contact the disability officer disability@aub.ac.uk

5.0 Interruptions to study

Should you wish to take leave or suspend for whatever reason you must inform your supervisory team immediately. In the case of unauthorised absence your payments will cease and the University may invoke disciplinary procedures which could result in termination of the studentship.

6.0 Holiday Entitlements

You are entitled to a total of 30 days holidays, plus statutory holiday entitlement of normally 8 working days per year. Holiday requests must be approved by the supervisory team, prior to the period requested

7.0 Parental Leave

You need to notify the AUB Research Office if you are pregnant.

Please refer to UKRI UK Research and Innovation Training Grants standard terms and conditions of training grant.

8.0 Payment of stipend grant during certified illness

Please refer to UKRI UK Research and Innovation Training Grants standard terms and conditions of training grant.

If AUB considers you are prevented from studying due to illness, medical advice would be sought before any decision relating to the continuation of your Studentship is taken.

9.0 Suspension

You may suspend your studies for a period formally approved by your supervisory team, Chair of Arts University Bournemouth's Research Degrees Committee and University of the Arts London Research Degrees Sub-Committee. During any period of suspension you will not be entitled to receive your stipend. The process for the approval of suspension is set out in the Handbook and Regulations.

10.0 Change of mode of study

In very exceptional circumstances you may be permitted to apply for a change of mode of study once. If the change of mode of study is approved, the end date and period of funding will be recalculated on a pro rata basis.

11.0 Transfers

If you request to transfer to another Higher Education Institute (HEI) during the period of your studentship with our University, payment of the stipend will cease immediately on confirmation of transfer.

12.0 Termination of Studentship

Arts University Bournemouth may terminate your registration in the following circumstances:

- There is a lack of academic progress;
- There is a loss of contact;
- Your behaviour is deemed to be unsatisfactory and you are required to withdraw your registration for your programme of study at the conclusion of a formal process.

13.0 Paid work

Students in full-time employment are not eligible for a full-time studentship

13.1 A student in part-time employment is only eligible for a part-time studentship, which should not be less than 50% of full time (eg 18 hours)

14.0 Payment and overpayment of Stipend Grants

If a stipend grant is received for a period during which your registration has been suspended or if other overpayment occurs, AUB will ask you to return the overpayment. AUB may take steps to recover any outstanding amounts that remain unpaid.

14.1 Where a studentship is terminated by AUB or by you, AUB will not seek repayment of any of the stipend received to that point, except in cases where there has been overpayment.

15.0 Thesis

We expect that a full text version of the thesis should be available no longer than 12 months following award of the doctorate.

16.0 Acceptance of Terms and Conditions

I accept the offer of a Studentship and agree to abide by these terms and conditions.

Name of Award Holder: _____

Date: _____

Signature of Award Holder: _____